



Confirmed COVID Case Response Plan Preparatory School 2021

For immediate evacuation during the school day

- Parents, carers and staff will be notified by SMS, email and SkoolBag.
- If your daughter has been identified as a close contact, you will be notified by SMS and email within two hours, advising the next steps to be taken.
- Preparatory students will be ready for collection at the identified location below.
- Please be aware that either Preparatory or Junior School may be impacted, not necessarily both.
- Preparatory parents who cannot immediately collect their daughter(s) can nominate another family member or friend to do so. [Click here to nominate.](#)

The collection point for students in K to 2 is Preparatory School Car Line (via Gate 1)

If you cannot collect your daughter promptly

- We will be following our usual end-of-day procedures.
- Students will be supervised in a cohort-specific location until the end of the school day. Parents are asked to call the Preparatory School office to arrange their meeting point.
- School buses will operate at the end of the day on the normal timetable.
- All Co-curricular Activities will be cancelled.
- Out of School Hours Care (OSHC) will run as normal for registered users, unless the person who tested positive is a registered OSHC user or staff member in which case the OSHC service will be closed. Should this be the case, we will notify all registered OSHC users.

[Updated Tuesday 19 October 2021]